

### 2022-2023 LAYC/MMYC Holiday Schedule

Date	Holiday
Friday, December 31 <sup>st</sup> , 2021	<p>New Year's Day</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Email Sent</li><li><input type="checkbox"/> Text Notification Sent</li><li><input type="checkbox"/> Social Media Post scheduled</li><li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li><li><input type="checkbox"/> On Call person posted and has phone</li><li><input type="checkbox"/> On call person identified in out-of-office email.</li><li><input type="checkbox"/> On-call director/manager assigned</li></ul>
Monday, January 17 <sup>th</sup>	<p>Dr. Martin Luther King Jr.'s Birthday</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Email Sent</li><li><input type="checkbox"/> Text Notification Sent</li><li><input type="checkbox"/> Social Media Post scheduled</li><li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li><li><input type="checkbox"/> On Call person posted and has phone</li><li><input type="checkbox"/> On call person identified in out-of-office email.</li><li><input type="checkbox"/> On call director/manager assigned</li></ul>
Monday, February 21 <sup>st</sup>	<p>President's Day</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Email Sent</li><li><input type="checkbox"/> Text Notification Sent</li><li><input type="checkbox"/> Social Media Post scheduled</li><li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li><li><input type="checkbox"/> On Call person posted and has phone</li><li><input type="checkbox"/> On call person identified in out-of-office email.</li></ul>

	<input type="checkbox"/> On call director/manager assigned
Monday, May 30 <sup>th</sup>	<b>Memorial Day</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Monday, June 20 <sup>th</sup>	<b>Juneteenth</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Monday, July 4 <sup>th</sup>	<b>Independence Day</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> </ul>

	<input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Monday, September 5 <sup>th</sup>	<b>Labor Day</b> <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Friday, November 11 <sup>th</sup>	<b>Veterans Day</b> <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Thursday, November 24 <sup>th</sup>	<b>Thanksgiving</b> <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and

	<p>emergency services</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Friday, November 25 <sup>th</sup>	<p>Day after Thanksgiving</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Friday, December 23 <sup>rd</sup>	<p>Christmas Eve Holiday</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Monday, December 26 <sup>th</sup>	<p>Christmas Day Holiday</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> </ul>

	<input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
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**2023 LAYC/MMYC Holiday Schedule**

Date	Holiday
Monday, January 2 <sup>nd</sup>	New Year's Day <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Monday, January 16 <sup>th</sup>	Dr. Martin Luther King Jr.'s Birthday <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone

	<input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Monday, February 20 <sup>th</sup>	President's Day <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Monday, May 29 <sup>th</sup>	Memorial Day <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Monday, June 19 <sup>th</sup>	Juneteenth <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and

	<p>emergency services</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Monday, July 4 <sup>th</sup>	<p>Independence Day</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Monday, September 4 <sup>th</sup>	<p>Labor Day</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
Monday, October 9th	<p>Indigenous People's Day</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on w/resources</li> <li><input type="checkbox"/> Text Notification Sent</li> </ul>

	<input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Friday, November 10 <sup>th</sup>	<b>Veterans Day</b> <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Thursday, November 23 <sup>rd</sup>	<b>Thanksgiving</b> <input type="checkbox"/> Email Sent <input type="checkbox"/> Email Response on w/resources <input type="checkbox"/> Text Notification Sent <input type="checkbox"/> Social Media Post scheduled <input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services <input type="checkbox"/> On Call person posted and has phone <input type="checkbox"/> On call person identified in out-of-office email. <input type="checkbox"/> On call director/manager assigned
Friday, November 24 <sup>th</sup>	<b>Day after Thanksgiving</b> <input type="checkbox"/> Email Sent



	<ul style="list-style-type: none"> <li><input type="checkbox"/> Email Response on w/ resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>
<p>Monday, December 25<sup>th</sup></p>	<p>Christmas Day Holiday</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Email Sent</li> <li><input type="checkbox"/> Email Response on resources</li> <li><input type="checkbox"/> Text Notification Sent</li> <li><input type="checkbox"/> Social Media Post scheduled</li> <li><input type="checkbox"/> Posted on Door in advance w/alt resources and emergency services</li> <li><input type="checkbox"/> On Call person posted and has phone</li> <li><input type="checkbox"/> On call person identified in out-of-office email.</li> <li><input type="checkbox"/> On call director/manager assigned</li> </ul>